



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)



HQR: SHILLONG

Ph: 0364-2522921/2522992

Fax: 0364-2522921

Email: mbdashillong@gmail.com

PRESCRIBED APPLICATION FORM

1. a) Advertisement No. & Date : _____
 b) Name of the post being applied for : _____
 c) Preferred Location : _____

Paste recent
passport size
photograph

2. Personal Details:

- a) Full name of the candidate (in block letters) : _____
 b) Date of Birth and Age as on **15.06.2018** : _____ c) Gender (Male/Female) : _____
 c) Marital Status: _____

3. Pre-requisite qualifications for the post (*starting from the highest degree obtained*):

Examination Passed	Duration of the course		Name of the College / University	Grade / Division	% of marks obtained
	From:	To:			

4. Any other qualification (*diploma course, training attended, computer course, etc.*):

Name of the Course/Training	Name of the institution	Duration of the course		Grade/Division
		From:	To:	

5. Language Proficiency:

- a) Read : _____
 b) Write : _____
 c) Speak : _____

6. Employment Record (starting with current / last employment):

Name of the Employer	Duration/Period of Employment		Designation	Nature of work
	From:	To:		

7. Relevant experience for the post being applied for :

8. Permanent Address :

9. Address for Communication:

10. Contact details:

- i. E-mail ID : _____
- ii. Mobile : _____
- iii. Telephone Number : _____

11. All supporting documents should be enclosed for **Sl. No. 3, 4 & 6** mentioned above.

12. Professional References:

(List names and complete contact information of two persons of which one should be a direct supervisor and the other one should have good knowledge about your work.)

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Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge. I understand that if any information is found to be false / misleading, I may be liable to be disqualified from the recruitment process.

Dated :

Place :

(Signature of the Candidate)