

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of Pick – up Vans*

RFQ No: *MBMA/CLLMP/138/2018-19/GD-14/84*

S#	Description	Date & Time
1	Date of Issue of RFQ	May 10, 2019
2	Last Date and Time of submission of RFQs	May 20, 2019 at 1600 Hrs.
3	Opening of RFQs	May 20, 2019 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016]



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

MBMA/CLLMP/138/2018-19/GD-14/ 84

Date: May 10, 2019

INVITATION FOR QUOTATIONS FOR SUPPLY OF SEVEN NUMBERS OF PICK – UP VANS UNDER SHOPPING PROCEDURES

To

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF PICK-UP VANS

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**. **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following goods:-

S #	Brief Description of the Goods*	Specifications	Qty	Delivery Period	Place of Delivery	Registration Requirement if any
1	Pick – up Vans	Bolero Camper 4WD or equivalent Engine Model: m2DiCR 4 Cyl 2.5L TB 3200 Turbo Charged Type 4 Stroke DI Engine /DI, Turbo Charged Capacity: 2523 cc Max Output:46.3 kW(63 HP)@3200 rpm Max Torque: 195 Nm @ 1500-1800 rpm Clutch Single Plate Dry Clutch Gearbox: 5-Speed,All Synchroneshed Steering Power Suspension Front & Rear-Rigid	07	60 Days	Meghalaya Basin Development Authority, Campus of Meghalaya State Housing Financing & Cooperative Society, Behind Bethany Hospital Upper Nongrim Hills, Shillong - 793003	Yes

S #	Brief Description of the Goods*	Specifications	Qty	Delivery Period	Place of Delivery	Registration Requirement if any
		Anti Roll Bar: Provided at Front Shock absorbers: Hydraulic Double Acting, Telescopic Brakes Front- Disc Brakes Rear- Drum Brakes Wheels & Tyres: Radial tyres with tube Rim Size :6J X 15 Tyre Size: P235/75 R15 Fuel Tank Capacity 57 Litres Turning Cycle Diametre 13.5m Dimension Wheel Base(mm):3014 Overall length(mm) 5030 Overall Width(mm) 1670 Overall Height(mm) 1855 Outer Cargo box 1481X1532X750 Dimensions(mm) Minimum Ground Clearance(mm):185 Weight Max GVW(kg) 2750 kg Kerb weight(kg) 4WD-1805 kg Payload (kg) 4WD-945 kg Seating Capacity: Driver + 4 Warranty : 1 Year/ unlimited km warranty for BS-IV. Features Front Seat: Fabric Seats^ Rear Seat: Fabric Seats ^With Slider & recliner *On Engine and Driveline.*Warranty-whichever is earlier.				

Current models adhering to Bharat Stage IV

Terms and Conditions

- Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.
- Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbda.gov.in and

www.cllmp.com for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions.

3. Quotation Price

- a) The bidder must quote for whole of the quantity requirement. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Service Tax (GST) should be indicated separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule.

4. Qualification of Bidders

- a) Have the legal capacity to enter into a contract;
- b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.

5. Documents Evidencing Qualification: Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent;
- b. Certificate of Distributorship by the Original Manufacturer.
- c. Valid certificate of GST registration;
- d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.

6. Validity of Quotation: Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.

7. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations that are determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) confirm to the terms and conditions and specifications.
- (c) The Quotations would be evaluated for the items listed; GST will not be taken into consideration while evaluating the quotations.

8. **Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive and who has offered the lowest evaluated quotation price for that respective lot.
- Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).

8. Payment shall be made with 30 days after delivery of the goods.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods (extended warranty if required will be mentioned in the technical specifications.

10. You are requested to provide your sealed quote latest by 1600 hours on May 20, 2019. Quotations that have been submitted on or before time will be opened at 1630 Hrs. on May 20, 2019. Late quotes will be rejected.

11. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)


Name: Shri. P. Sampath Kumar, IAS
Address: Meghalaya Basin Management Agency,
Office of Meghalaya Basin Development
Authority, Upper Nongrim Hills, Shillong -
793003; Meghalaya
Tel. No.: 0364 -2522921
Email: mbdaprocurement@gmail.com

FORMAT OF QUOTATION *

Sl. No.	Description of Goods	Specifications (complied or Not complied as per requirement)	Qty.	Unit	Quoted Unit Rate at Destination in Rs.	Discounts ¹ if offered.	Registration charges (if any) in INR	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
									In Figures	In Words
1	Pick – up Vans		07	Nos.						
			TOTAL including all taxes and duties							

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 36 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ Any unconditional discounts if offered shall be specified in this column along with the unit rates.

² Indicate each applicable tax separately.



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Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

SUPPLY ORDER

To:

M/s

.....
.....
.....
.....

Dear Sirs,

Sub: Supply of

Reference: Your Quotation no..... Dated

1. Your quotation no.....of(Date) for the supply of **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

SL. No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
1					
			Total		

1. Delivery Period:days from the date of issue of this supply order.
2. Place of delivery
3. Consignee Address:
4. GST if any will be paid at actual prevailing on the date of supply.

5. Warranty/Guarantee shall be 12 months from the date of delivery and acceptance.
6. Payment shall be made within 30 days of delivery; and acceptance of the goods/equipment.

(Purchaser)

Date:

Place: Shillong, Meghalaya

Name: Shri. P. Sampath Kumar, IAS

Designation: Project Director, CLLMP, MBMA

Inspections and Tests

The following inspections and tests shall be performed:

1. Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

- i. The inspection of the goods shall be carried out to check whether the goods are in conformity with the technical specifications attached to the purchase- order form and shall be in line with the inspection/test procedures laid down in the technical specifications and the General Conditions of contract. Following broad test procedure will generally be followed for inspection and testing of machine. The supplier will dispatch the goods to the ultimate consignee after internal inspection testing along with the supplier's inspection report, manufacturer's warranty certificate. The purchaser will test the equipment after completion of the installation and commissioning at the site of the installation. For site preparation, the supplier should furnish all details to the purchaser sufficiently in advance so as to get the works completed before receipt of the equipment. Complete hardware and software as specified in Technical Specifications should be supplied, installed and commissioned properly by the supplier prior to commencement of performance tests.
- ii. The acceptance test will be conducted by the purchaser/their consultant or any other person nominated by the purchaser, at its option. The acceptance will involve trouble- free operation for seven consecutive days. There shall not be any additional charges for carrying out acceptance tests. No malfunction, partial or complete failure of any part of hardware or excessive heating of motors attached to printers, drivers etc. or bugs in the software should occur. All the software should be complete and no missing modules/sections will be allowed. The supplier shall maintain necessary log in respect of the results of the tests to establish to the entire satisfaction of the purchaser, the successful completion of the test specified. An average uptake efficiency of 98% (to modify as considered appropriate for each case) for the duration of test period shall be considered as satisfactory.
- iii. In the event of the hardware and software failing to pass the acceptance test, the purchaser reserves the rights to get the equipment replaced by the supplier at no extra cost to the purchaser.

2. Manuals:

- i. Before the goods are taken over by the Purchaser, the Supplier shall supply operation and maintenance manuals of the goods and equipment. These shall be in such detail as will enable the Purchaser to install the hardware and software as stated in the specifications.
- ii. The manuals shall be in the ruling language (English) and in such form and numbers as stated in the contract.
- iii. Unless and otherwise agreed, the goods and equipment shall not be considered to be completed for the purpose of taking over until such manuals and drawings have been supplied to the Purchaser.

3. Acceptance Certificates:

- i. On successful completion of acceptability test, receipt of deliverables etc, and after the purchaser is satisfied with the working on the system, the acceptance certificate signed by the supplier and the representative of the purchaser will be issued. The date on which such certificate is signed shall be deemed to be the date of successful commissioning of the systems

*PROFORMA OF CERTIFICATE FOR ISSUE BY THE PURCHASER AFTER SUCCESSFUL INSTALLATION
AND STARTUP OF THE SUPPLIED GOODS*

No.

Date:

M/s.

Sub: Certificate of startup of the supplied Goods

1. This is to certify that the goods as detailed below has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para No. 2) and a set of spares in accordance with the Contract/Specifications. The same has been installed and commissioned.

(a) Contract No. _____ dated _____

(b) Description of the Good _____

(c) Quantity _____

(d) Name of the consignee _____

(e) Date of start up and proving test _____

2. Details of accessories/spares not yet supplied and recoveries to be made on that account.

S. No.

Description

Amount to be recovered

3. The proving test has been done to our entire satisfaction.

4. The supplier has fulfilled his contractual obligations satisfactorily. *

or

The supplier has failed to fulfill his contractual obligations with regard to the following:

- (a)
- (b)
- (c)
- (d)

- 5. The amount of recovery on account of non-supply of accessories and spares is given under Para No. 2.
- 6. The amount of recovery on account of failure of the supplier to meet his contractual obligations is as indicated in endorsement of the letter.

Signature _____

Name _____

Designation with Stamp _____

* Explanatory notes for filling up the certificates

- (a) He has adhered to the time schedule specified in the contract in dispatching the documents/drawings pursuant to Technical Specifications.
- (b) He has supervised the startup of the plan in time i.e., within the period specified in the contract from the date of intimation by the Purchaser in respect of the installation of the plant.
- (c) Training of personnel has been done by the supplier as specified in the contract
- (d) In the event of documents/drawings having not been supplied or installation and startup of the plant have been delayed on account of the supplier, the extent of delay should always be mentioned.