

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of Video Conferencing Facility*

RFQ No: *GD - 15*

S#	Description	Date & Time
1	Date of Issue of RFQ	June 25, 2019
2	Last Date and Time of submission of RFQs	July 6, 2019 at 1600 Hrs.
3	Opening of RFQs	July 6, 2019 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016]



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

MBMA/CLLMP/1/PROC/VCF/GD/2019-20/176

Date: June 24th, 2019

INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATION OF VIDEO CONFERENCING FACILITY FOR MBMA OFFICE UNDER SHOPPING PROCEDURES

To

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY & INSTALLATION OF VIDEO CONFERENCING FACILITY FOR MBMA OFFICE

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**, **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following facility

S #	Brief Description of the Goods	Detailed Specifications	Place of Installation	Installation Requirement if any
1	Video Conferencing Facility	Annexure – I	Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong - 793003	Yes, delivery and installation must be completed in 4 weeks.

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the

Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbd.gov.in and www.cllmp.com for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions.

3. Quotation Price

- a) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- b) Goods and Service Tax (GST) should be indicated separately.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be quoted in Indian Rupees only.
- e) Bidder must expressly mention the name/brand of the items offered by them in the price schedule.

4. Qualification of Bidders

- a) Have the legal capacity to enter into a contract;
- b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.

5. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration/Exemption Certificate or equivalent
- b. Valid certificate of GST registration;
- c. Valid dealership/authorization from the original equipment manufacturer (OEM)
- d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.

6. **Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.
7. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotation that are determined to be substantially responsive i.e. which
- (a) are properly signed ; and
 - (b) confirm to the terms and conditions and specifications.
 - (c) GST will not be taken into consideration while evaluating the quotations.
 - (d) Any historical information may be asked from the bidders during evaluation of quotes.
8. **Award of contract:** The Purchaser will award the supply order to the bidders whose quotations have been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
9. Payment shall be made with 60 days after delivery and installation of the goods.
10. Normal commercial warranty/ guarantee shall be applicable to the supplied goods (extended warranty if required will be mentioned in the technical specifications).
11. You are requested to provide your sealed quote latest by 1600 hours on July 6, 2019. Quotations that have been submitted on or before time will be opened at 1630 Hrs. on July 6, 2019. Late quotes will be rejected.
12. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

(Purchaser)

Name: Shri Shantanu Sharma, IAS

Address: Meghalaya Basin Management Agency, Office of Meghalaya Basin Development Authority, Upper Nongrim Hills, Shillong – 793003; Meghalaya

Tel. No.: 0364 -2522921

Email: mbdaprocurement@gmail.com

FORMAT OF QUOTATION *

Sl. No.	Description of Goods	Specifications (complied or Not complied as per requirement mentioned under Annexure - 1)	¹ GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
				In Figures	In Words
1					
		Total			

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 36 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ Indicate each applicable tax separately.



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: mbdaprocurement@gmail.com

SUPPLY ORDER

To:

M/s

.....
.....
.....
.....

Dear Sirs,

Sub: Supply of
.....

Reference: Your Quotation no..... Dated

1. Your quotation no.....of(Date) for the supply of **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

SL. No	Brief description of goods/equipment	Specifications	Unit Rate (Rs.)	Total Price (Rs.)
1				
		TOTAL		

1. Delivery Period:days from the date of issue of this supply order.
2. Place of delivery: **Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong – 793003**
3. Consignee Address: Same as Sl.2
4. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above.
5. Extended Warranty/Guarantee shall be 12months from the date of delivery and acceptance.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.

(Purchaser)

Date:

Name: Shri Shantanu Sharma, IAS

Designation: Additional Project Director,
CLLMP, MBMA

Place: Shillong, Meghalaya

Annexure – I

S#	Description	Technical Specifications	Complied/Not Complied
1	Components	<ul style="list-style-type: none"> • Display Unit (55 inches screen size) • Cable bundle • Remote control • Camera and Microphone Array • Codec unit 	
2	Video standards and protocols	<ul style="list-style-type: none"> • H.261, H.263, H.264 AVC, H.264 High Profile, H.264 SVC, RTV • H.239 • H.263 & H.264 video error concealment 	
3	Video input	<ul style="list-style-type: none"> • 1 x HDCI • 1 x HDMI 1.3 • 1 x VGA Video out • 2 x HDMI 1.3 	
4	People video resolution	<ul style="list-style-type: none"> • 1080p, 60 fps from 1740 Kbps • 1080p, 30 fps from 1024 Kbps • 720p, 60 fps from 832 Kbps • 720p, 30 fps from 512 Kbps • 4SIF/4CIF, 60 fps from 512 Kbps • 4SIF/4CIF, 30 fps from 128 Kbps • SIF (352 x 240), CIF (352 x 288) from 64 kbps • QCIF (176 x 144) from 64 kbps • w288p from 128 Kbps • w448 from 384 Kbps • w576p from 512 Kbps 	
5	Content video resolution	<p>Input -</p> <ul style="list-style-type: none"> • HD (1920 x 1080i), HD (1920 x 1080p) • WSXGA+ (1680 x 1050) • UXGA (1600 x 1200) • SXGA (1280 x 1024) • WXGA (1280 x 768) • HD (1280 x 720p), XGA (1024 x 768) • SVGA (800 x 600) <p>Output</p> <ul style="list-style-type: none"> • WUXGA (1920 x 1200) • HD (1920 x 1080) • WSXGA+ (1680 x 1050) • SXGA+ (1400 x 1050) • SXGA (1280 x 1024) • HD (1280 x 720) • XGA (1024 x 768) • VGA (640 x 480) 	

S#	Description	• Technical Specifications	Complied/Not Complied
6	Content frame rate	<ul style="list-style-type: none"> • 60 fps (up to 1080p resolution at 60 fps) 	
7	Content Sharing	<ul style="list-style-type: none"> • support - VbSS content in Microsoft environments 	
8	Audio input	<ul style="list-style-type: none"> • 1 x microphone array input port (supporting a total of 4 microphone arrays) • USB headset support • 1 x HDCI (camera) • 1 x HDMI • 1 x 3.5 mm stereo line-in Audio output • 1 x HDMI • USB headset support • 1 x 3.5 mm stereo line-out Other interfaces • 2 x USB 2.0 • 1 x RS-232, 8-pin mini-DIN Audio standards and protocols • 22 kHz bandwidth, AAC-LD (TIP calls), G.719 • 14 kHz bandwidth, G.722.1 • 7 kHz bandwidth with G.722, G.722.1 • 3.4 kHz bandwidth with G.711, G.728, G.729A 	
9	Audio features	<ul style="list-style-type: none"> • Automatic gain control • Automatic noise suppression • Instant adaptation echo cancellation • Audio error concealment • Stereo Surround technology • Active Lip Synchronization 	
10	Other supported standards	<ul style="list-style-type: none"> • H224/H.281, H.323 Annex Q, H.225, H.245, H.241, H.239, H.243, H.460 • BFCP (RFC 4582) • TIP 	
11	Network	<ul style="list-style-type: none"> • IPv4 and IPv6 support • 1 x 10/100/1G Ethernet • Auto-MDIX • H.323 and/or SIP up to 6 Mbps • Polycom Lost Packet Recovery (LPR) technology • Reconfigurable MTU size • RS232 with API support • Web Proxy support—Basic, Digest and NTLM • Simple Certificate Enrollment Protocol (SCEP) 	
12	Interoperability	<ul style="list-style-type: none"> • Microsoft Lync and Skype for Business certification, including Skype for Business Online • IBM Sametime support 	

S#	Description	• Technical Specifications	Complied/Not Complied
		<ul style="list-style-type: none"> Zoom Meetings Interoperability Microsoft Office Communications Server integration Microsoft ICE support Compatibility with NIC video conferencing system 	
13	Security	<ul style="list-style-type: none"> Media Encryption (H.323, SIP): AES-128, AES-256 H.235.6 support Authenticated access to admin menus, web interface and telnet API FIPS 140-2 Validated Cryptography (Validation Certificate #1747) PKI/Certificate Management: - SSL 3.0, TLS 1.0, 1.1, 1.2 - Self-signed and CA-signed certificate support - CRL and OCSP-based certificate revocation checking <ul style="list-style-type: none"> • Network intrusion detection system Local account password policy configuration Security profiles Web UI / SNMP Whitelists Local account and login port lockout 	
14	Software options	<ul style="list-style-type: none"> Skype for Business and Lync Integration (including Skype for Business Online) TIP interoperability 1080p license, providing up to 1080p60 for people and content Multipoint license for up to 6 sites at 720p30, or 4 sites at 1080p30 	
15	Electrical	<p>Typical operating voltage/power</p> <ul style="list-style-type: none"> • 37VA @ 120V @ 60 Hz • 37VA @ 230V @ 50/60 Hz • Typical BTU/h: 65 <p>Other Features</p> <ul style="list-style-type: none"> • Auto sensing power supply 	
16	Warranty	3 year warranty	

NOTE: Selected supplier will ensure that supply and installation of video conferencing facility is completed within 4 weeks of the issuance of purchase order. The facility will be inspected by in-house technical experts or NIC specialists, only after a satisfactory report, the payments will be processed on receipt of valid invoice.