

MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills,
Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya – 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

Issued on: February 05, 2024

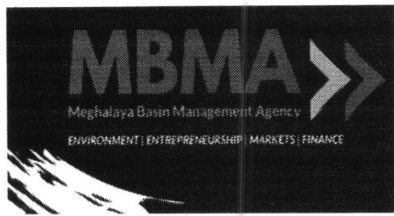
Clarification, Addendum and Corrigendum no. 1:

**“Hiring of a Consulting Firm for conducting” Impact Assessment Study for MCLLMP”,
RFP No: CS -31, Date of Issue of RFP Document: January 25, 2024**

Further to the RFP, the clarification, amendment, corrigendum, notified as below. All other requirements information, terms and conditions shall remain unchanged in the RFP.

1. Clarification of the pre-proposal queries:

Sl. No	RFP Reference	Queries from Bidders	MBMA Response
1	Page No. 30 Section 2. Instructions to Consultants E. Data Sheet B. Preparation of Proposals	<p>In what format shall the proposal be submitted? Full Technical Proposal (FTP) or Simplified Technical Proposal (STP) format?</p> <p>In the Request for Proposal Letter, point 4 says (page 6)</p> <ul style="list-style-type: none">• ‘A firm will be selected under Quality Cost Based Selection procedures and in a Full Technical Proposal (FTP) format as described in this RFP... Under Section 2. Instruction to Consultants E. Datasheet (page 29 and Page 30),• Point 10.1 says ‘The proposal shall comprise the following: For Full Technical Proposal (FTP)...’• However, point 15.5 says that ‘The format of the Technical Proposal to be submitted is: Simplified Technical Proposal...’	Please refer to the Corrigendum Section
2	Addl. Query	Is there a possibility of extending the submission date to 20th February 2023?	Please refer the Corrigendum Section



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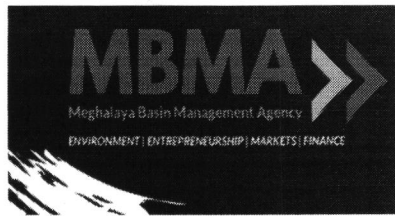
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3	Addl. Query	Can we look at submitting the hardcopy to the Development Commissioner of Meghalaya in New Delhi and soft copy by email	<p>The submission of proposals to any other office is not permitted and will be considered as non-participation.</p> <p>The Consultant must submit: Technical and Financial Proposal: Hard Copy as per Section C (17) of the RFP to</p> <p>Address: O/o MegLIFE, Procurement Unit, 2nd Floor, Shalom Building, Lower Lachumiere. Shillong - 793001 Email ID: mbdaprocurement@gmail.com</p> <p>A Soft Copy of the technical proposal which is password protected should also be sent by email to mbdaprocurement@gmail.com</p>
4	Page 61, Section 7. Terms of Reference	The ToR has mentioned to cover 30% of total 400 villages as sample in 3 districts which seems to in a higher side. The client is requested to consider alternative approach that will be statistically significant, where sample size may be less or more, and the results will be analyzed at the district level.	<p>It is not 3 districts but 3 regions (all districts)</p> <p>Instead of 30% we agree for 20% of 400 project villages i.e. 80 project villages. Additionally, 20 villages to be covered where Project Fund has been provided (these are exclusive of control villages to be covered)</p>
5	Page 62, Section 7. Terms of Reference	The ToR mentioned that the duration of the assignment is 2 months and 2 weeks which seems not pragmatic. Looking on the Model Code of Conduct to be imposed sometimes from March, 2024 when the movement in the state and interaction with villagers may not be possible. The client is requested to consider 5 months for execution of the impact evaluation.	<p>Maximum we can give is 3 months (12 weeks instead of 10 weeks) as the project closure date is June 2024.</p>



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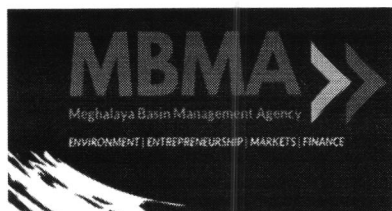
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6	Page 63, Section 7. Terms of Reference	The ToR mentioned about including control villages for comparison purpose. However, it does not mention about number of control villages or ratio of control villages to project villages. The client is requested to kindly clarify it. In addition, it is requested to provide the characteristic of project villages that will help us to identify the control villages.	Number of control villages will be finalised with the consultant during the inception period.
7	Page 64, Section 7. Terms of Reference	The ToR mentioned about identifying data gaps from baseline survey and project MIS and accordingly develop proxy indicators to compare the results. The client is requested to clarify whether baseline survey data is available or not, and if available, will it be shared with the successful bidders?	Baseline data and other studies conducted at the start of the project is available and will be provided to the consultant for the impact evaluation study.
8		Also, we would like to request to client to kindly share the Theory of Change / Log frame Matrix for better understanding of the indicators and according suitable methods and approaches may be proposed to assess the impact of the project. This will also help us in estimating the efforts for the proposed approach and methods as well as financial estimation.	All documents will be provided after awarding of the contract



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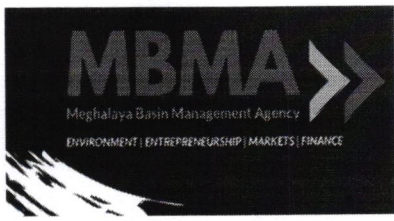
9		<p>Regarding submission timeline seems very tight and courier delivery of Hard Copies of the Proposal may take 5-7 working days. Client is requested that to kindly extend the submission timeline by two weeks.</p> <p>Alternatively e-mail submission may be allowed, where Technical and Financial proposals will be submitted in password protected PDF files. In case of Hard copy submission bidders should be provided two working weeks of time while for electronic submission at least one working week must be provided.</p>	Please refer the Corrigendum Section
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2. Addendum in the RFP

Sl. No	RFP Reference	Queries from Bidders	Response from MBMA
	Not Applicable		

3. Corrigendum in the RFP

Sl. No	Clause Ref	Original Clause	Amended Clause
1	Page No. 30 Section 2. Instructions to Consultants E. Data Sheet B. Preparation of Proposals C. Submission,	<p>Method of selection: Quality Cost Based Selection as per the Procurement Regulations (available on www.worldbank.org)</p> <p>The format of the Technical Proposal to be submitted is: Simplified Technical Proposal</p>	<p>Please read the updated clause in Section 2. Instructions to Consultants</p> <p>E: Data Sheet 2.1 - Method of selection: Quality Cost Based Selection (QCBS) as per the Procurement Regulations (available on www.worldbank.org)</p> <p>B: Preparation of Proposals</p>



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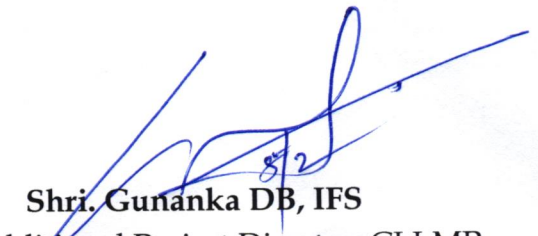
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	Opening and Evaluation	Submission of the Technical Proposal in a wrong format may lead to the Proposal being deemed non-responsive to the RFP requirements.	15.2 The format of the Technical Proposal to be submitted is: Full Technical Proposal Submission of the Technical Proposal in a wrong format may lead to the Proposal being deemed non-responsive to the RFP requirements. C. Submission, Opening and Evaluation 27.1 Through a Quality Cost Based Selection (QCBS) with an 80(technical) and 20(Financial) weightages
2	Section 2. Instructions to Consultants C. Submission, Opening and Evaluation 17.7 and 17.9	The Proposals must be submitted no later than: Date: February 9, 2024 Time: 1500 Hrs. (Indian Standard Time)	Please read the updated clause as: The Proposals must be submitted no later than: Date: February 14, 2024 Time: 1500 Hrs. (Indian Standard Time)


Shri. Gunanka DB, IFS
Additional Project Director, CLLMP
Meghalaya Basin Management Agency